



Leaseholder Contact Information Form

This form must be completed by the legal owner(s) only and must contain the details of the legal property owner only.

1. This form is to be completed by the property owner only. Do you own this property?

Yes

No

2. Please tell us the full address of the property including postcode

3. Owner 1 - Full name including title

4. Owner 1 - Contact telephone number

5. Owner 1 - Contact email address (for correspondence)

6. Owner 2 - Full name including title (if applicable)

7. Owner 2 - Contact telephone number

8. Owner 2 - Contact email address (for correspondence)

9. Is your property Sublet Yes/No

Yes

No

10. If your property is sublet, please provide **your** correspondence address & postcode.
If this address is located outside of the UK please ensure you have provided an email address for correspondence

11. If your property is sublet through a letting agent. Please provide their contact information below

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